

The Republic of the Union of Myanmar

Ministry of Hotels and Tourism

Department of Hotels and Tourism

Directive No. 2/2019

1381 ME, 10th Waxing Day of Wahso

(11th July, 2019)

Directives to follow by the Hotel License Holder

1. In accordance with the Myanmar Tourism Law Section 11, sub-section (c) and (d), with the duties of monitoring the tourism operations and adopting the regulations relating to the license, the Department of Hotels and Tourism is exercising the power conferred under Section 39, sub-section (d) of the Myanmar Tourism Law, with the approval of the Ministry of Hotels and Tourism, the directives for hotel license holders are issued as follows:
2. The following regulations with regard to the Hotel License, shall be followed by the hotel license holders:
 - (a) The license shall be hung at the front desk of the hotel or clearly visible place;
 - (b) The business operation shall be the same as the allowed business mentioned in the license;
 - (c) It is not allowed if the name of the business is different from the name mentioned in the license;
 - (d) The license is not transferable or sell or depositing to the others;
 - (e) The expired license shall not allow to carried out the business operation;
 - (f) The businesses approved by law shall only be carried out within the compound of the Hotel;

- (g) It is strictly prohibited for illegal businesses, such as, drugs trading, drugs using and other illegal activities within the Hotel compound;
 - (h) It is prohibited for allowing or encouraging the prostitute business within the Hotel compound;
 - (i) The handling, selling and purchasing of foreign currencies shall abide by the existing laws, rules and regulations;
 - (j) It is strictly prohibited for the violation or encourages violating the existing laws, rules and regulation of the Nation;
 - (k) The inspection to the business shall be allowed by the inspection team which is formed in accordance with the Myanmar Tourism Law and rules.
 - (l) When the dispute is occurred with regard to the ownership of the hotel license and hotel, the decision of the respective court shall be abide.
2. The hotel license holders shall follow the following regulations when the business is carried out:
- (a) As per designated standard of the hotel, the facilities, such as, furniture, appliances and materials shall be provided;
 - (b) The hotel license holders shall follow the regulations and instructions issued from time to time by the Regional Tourism Committee and the Department;
 - (c) The hotel building and its sanitation shall be maintained properly and make renovation if required;
 - (d) The registration for hotel room booking and advance booking for the other services shall be maintained completely and properly;
 - (e) The reply for whether accepted or not for the advance booking as per above sub-para (d) shall be made to the respective guest or organization;

- (f) If the advance booking is accepted as per sub-para (d), the confirmed service shall be provided completely and firmly;
- (g) The information announced for the hotel business which are prices, services programme, business principles and regulations shall be submitted to the Regional Tourism Committee and the Department;
- (h) The financial reports of the business as per financial year shall be endorsed by the Certified Public Accountant who is registered at the Myanmar Accountancy Council;
- (i) The Manager shall be appointed with the person who has respective skills and good reputation;
- (j) The employees who have already attended the hotel business trainings shall be assigned at the different areas with their respective skills;
- (k) The business owner shall take the responsibilities for the violation or breaking the laws, rules, regulations and disobedience of the duties by the appointed manager or in-charge or any other employee of the business;
- (l) The business shall abide the rules, regulations, orders and directives issued by the respective government departments and organizations from time to time.

(For) Director General

(Khin Than Win- Deputy Director General)

Letter No. Ka-49 (General)/3042

Dated: 11th July, 2019